

9th September, 2020

Dear Parents and Carers

In an earlier letter from Mr Anderson, we communicated that we will now have a different way of serving and ordering school food at break and lunchtime as the school is set-up differently this year to manage Covid-19 protocols. In order to do this, food will be served in the geographical areas of the school where your child is based. We have done this to ensure that students maintain a good level of separation from other year groups as recommended by the government.

In order to make this work, if your child wants to order food at break and/or lunch then this **must** be done via the Scopay website or app no later than midnight of the previous day.

Parents/carers have been contacted previously with a QR scan/code to register in Scopay. On this website you will be able to see options to pay for food items and select meal choices. 'How to' guides are available on the Scopay website or the app. Any parent who previously had money loaded on Biostore will have had this money automatically transferred to Scopay.

If a student is absent on any day because they are ill or absent for any other reason, then it will be the parents' responsibility to remove any pre-ordered meal choices by midnight the night before for any absent child, as they will still be charged for their meal if they do not remove their order. I can confirm that this process is now 'live'.

Yours sincerely

S A White
Vice Principal